



Forton Primary School – Behaviour Policy 2016

Where All Our Pupils Shine...

Introduction

Children and staff have the right to work in a friendly, happy atmosphere. Our aim is for children to enjoy school and achieve to the best of their ability. We expect good standards of behaviour and work. Our expectations are set out in the Forton School Code of Conduct. The Code of Conduct has been written by the Forton School Student Council (Appendix 1).

Hard-working, helpful, polite and kind behaviour are the expectation at Forton School. Dishonest, dangerous, anti-social or rude behaviour will not be tolerated. The school maintains a close working relationship with parents and on the rare occasion when it is necessary parents will be informed if behaviour problems occur.

Related Policies: Anti Bullying

The following sets out our system of incentives and sanctions:

Incentives

Positive rewards, praise and encouragement help to maintain good behaviour. Personal qualities as well as academic achievements will be praised. Pride in the school, the class and in themselves should be encouraged.

Team Point Incentives

This is used to encourage individual children to improve his/her work, behaviour and cooperation.

The children are divided into four teams: Wyre, Lune, Ribble, Kent

Each child will be compared with his/her own norm. Stickers will be awarded for performance above this norm. Each child keeps their own chart of stickers and when they have five stickers a team point is awarded. A record is kept in each class so that the children are aware of how many team points they have collected during the week. All staff will look for opportunities to award points and to follow up any points awarded to children outside the classroom by other staff.

Team points are collected and announced during the Friday assembly. The team with the most points is awarded Golden Time on Friday. Golden Time is a 20 minute extra playtime for all team members together from Reception through Year 6 with specially bought resources.

At the end of each half term a trophy is awarded to the winning team.

Star of the Week

Each class will have a Star of the Week who has tried extra hard in their work, behaviour, manners, kindness, etc. Their pictures are displayed on the Star of the Week/Team display



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board in the hall and they receive a Star of the Week certificate to take home. Their names are announced in the weekly newsletter which is also on the school website.

Certificates

Certificates for outstanding work and for attitude and behaviour are awarded during assembly.

Sanctions

Minor Misbehaviour

1. This will be dealt with on the spot by the member of staff who witnesses the incident. Children will be reminded of what is expected and why the behaviour is unacceptable.
2. A repeat in the same session will result in a warning and name on board
3. A further repeat in the same session will result in loss of playtime (5 or 10 minutes) and completion of a “Think Sheet”

Serious or Continuous Misbehaviour

This will be reported to the Headteacher, who in consultation with the member of staff, will decide on the best course of action. Serious misbehaviour, which includes fighting, arguing, answering back, lying, bad language and bullying, will be recorded in an Incident Book. If any child is listed **three times** in the incident book within a half term, parents are informed and invited to discuss a way forward with the Headteacher.

Any major incidents will result in temporary fixed term exclusions in accordance with Lancashire’s agreed Exclusion Procedures.

This policy will be reviewed every 3 years.

Last reviewed by staff 1/02/16

Last reviewed by governors Spring 16

Appendix 1

Forton Primary School Code of Conduct



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At Forton Primary School we believe that everyone should behave politely, kindly and with consideration for other people at all times. This means we are expected to:

1) Help to make it possible for everyone in class to learn and for the teacher to teach.

This means:

- ❖ *Beginning and ending lessons in a polite and orderly way*
- ❖ *Bringing all you need to the lesson*
- ❖ *Listening carefully*
- ❖ *Following instructions quietly*
- ❖ *Helping each other when appropriate*
- ❖ *Behaving sensibly*
- ❖ *Putting your hand up to ask or answer a question*
- ❖ *Waiting patiently and quietly if someone is talking to somebody else*

2) Move around the school in a quiet and orderly way.

This means:

- ❖ *Walking*
- ❖ *Opening doors for other people*
- ❖ *Standing back to let people pass*
- ❖ *Offering to carry things*

3) Speak politely to everyone.

This means:

- ❖ *Saying "Please" and "Thank you"*

4) Keep the school clean and tidy so that it is a place of which we can all be proud.

This means:

- ❖ *Put litter in bins*
- ❖ *Keep your own work tray tidy*
- ❖ *Do your fair share of clearing up in the classroom*
- ❖ *Help to put away equipment you have used*
- ❖ *Hang your coat up properly*
- ❖ *Take care of displays and other people's work*

5) Treat other people in the same way you would like to be treated.

This means:

- ❖ *Telling the truth*
- ❖ *Working together*
- ❖ *Speaking positively*

6) Talk to any adult in school or your parents or another adult you trust if:

- ❖ *You feel you are being bullied*
- ❖ *You know someone else is being bullied*